





- x Chaperones are expected to be familiar with the Student Code of Conduct and school and divisional discipline policies and shall report all suspected violations to the trip supervisor immediately.
- x Chaperones may not discipline a student, staff member or another chaperone. Consequences for inappropriate behavior will be determined by the trip supervisor.
- x Drinking of alcoholic beverages by a chaperone at any time during the trip is prohibited.
- x Smoking by a chaperone at any time during the trip is prohibited.
- x Chaperones must actively supervise and maintain an accurate check of members assigned to them.
- x Overnight chaperones may not retire until all students are in their rooms, all visiting between rooms has ceased, and chaperones have verified the safety and security of the students.
- x Chaperones will not have free time for independent sightseeing, tours, or shopping.
- x Gender of the group members shall be considered when assigning chaperones and floor assignments.
- x Chaperones will not be permitted to bring siblings of participating students or other persons on a field trip.
- x Parents or student relatives who are not chaperones or student participants in the trip will not be permitted to interfere with the chaperones responsibilities, unless approved by the trip supervisor.
- x Chaperones must wear appropriate clothing at all times.
- x Medical release waivers for each student shall be carried on all field trips. In case of an accident, the medical release waivers shall be presented to the treating physician. A student's permission slip shall be attached to the student injury incident report which is required with an accident.
- x Chaperones are required to report any illness of students to the trip supervisor immediately.
- x For the welfare of the chaperone, he/she should be in good physical health. Chaperones should expect extensive walking daily, on uneven terrain travel through winding mountainous roads, and exposure to culturally different environments



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Name _____

Student's Name _____

Address _____

Telephone (home) _____ (work) _____

Dear Parents,

Please fill out the chaperone application as completely as possible by typing and attaching your answers on a separate page. All chaperones must be parents of students participating in the trip. The chaperone fee is the same as the student fee, as the chaperones will be doing all of the same activities.

The following questions and regulations have been established by the extended field trip policies of the School Division.

1. Please describe your previous experience in working with high school students.

2. Have you ever been a chaperone of a youth group or school trip? Please list when, where and with whom you traveled.